INTERNET SAFETY POLICY
PARENTS/PUPILS GUIDE

Dear Parent/Carer/ Pupil

The school aims to help teach our pupils how to use the internet safely and ensure you are clear about our approach in school.

The purpose of this booklet is to summarise the reasons we feel it is important to introduce children to using the internet in school and to
inform you of the rules we use to keep everyone safe.

Why is Internet Use Important?

The purpose of Internet use in school is to raise educational standards, to promote pupil achievement, to support the professional work of staff and to enhance the school's management information and

administration systems and support pupils learning.

Internet use is part of the statutory curriculum and a necessary tool for learning. It is an essential element in todays world for education,

business and social interaction. Access to the Internet is therefore an entitlement for pupils need to develop a responsible and mature

approach to its use. Our school has a duty to provide pupils with quality Internet access.

Pupils will use the Internet outside school and will need to learn how to evaluate Internet information and to take care of their own safety and security.

How can Internet Use Enhance Learning?

- Pupils will be taught clear objectives for Internet use.

- Internet access will be planned to enrich and extend learning activities.

- Staff will guide pupils in on-line activities that will support learning outcomes planned for the pupils' age and maturity.

- Pupils will be educated in the effective use of the Internet in research, including the skills of knowledge location, retrieval and evaluation.

How does Internet Use Benefit Education?

Benefits of using the Internet in education include:

- access to world-wide educational resources including such things as museums and art galleries;

- inclusion in the National Education Network which connects all UK schools;

- educational and cultural exchanges between pupils world-wide;

- access to experts in many fields for pupils and staff;

- professional development for staff through access to national developments, educational materials and effective curriculum practice;

- collaboration across support services and professional

associations;

Mobile Telephones

We do not encourage pupils to bring mobile phones to school with them. However, we understand that as children become more independent you may wish them to have a phone for their journey to and from school. In these circumstances we ask that the pupils turn off their phone before entering the school

premises and hand in to their class teacher for the duration of the school day. And collected at home time. The phone should not be turned on until the child has left the premises. You will be asked to complete a permission form if you would like them to do this. We can not accept any responsibility for the phone.

Can we remind Parents/Carers that you should not use their phones on school premises.

Once you have read this booklet we ask that you complete the consent form regarding the use of children's images and work on the school website. This form will be valid for the time your child is in our school. If at any time you wish to change your choices please inform the school in writing.

INTERNET SAFETY RULES

Think then Click These rules help us stay safe on the Internet

To keep safe we must use the internet safely and follow these rules:

I will ask permission from a teacher before using ICT equipment and will use only my own login and password. I will keep these secret and safe.

I will not try to find out or use another person's login and password to get onto ICT equipment.

I will not access other people's files or send pictures of anyone without their permission.

To protect myself and other pupils, if I see anything I am unhappy with or receive messages I do not like, I will immediately tell a teacher or adult.

I will not bring CDs or memory sticks into school unless I have permission and they have been checked to ensure that they are virus free.

I will only e-mail people I know, or that my parent/teacher has approved and the messages I send will be polite and sensible.

I will not give my home address or phone number, or arrange to meet someone I have met online. I will always tell an adult if someone new talks to me online.

When I am using the internet to find information, I will check that the information is accurate and reliable, as I understand that the work of others may not be truthful.

I understand that people's work is protected by copyright, I will not try to download copies (including music and videos).

I will not use my mobile phone in school for any reason. If I do bring my phone to school with me I will take it straight to the office when I get to school and I will not switch it on until I am outside the school gates after school.

I understand that the school may check my computer files and may monitor the Internet sites I visit.

If I am involved in incidents of inappropriate behaviour that involve members of the school community (e.g. cyber-bullying, using images/information without permission), the school will take action according the Behaviour Policy.

I understand that if I do not follow these rules I may not be allowed to use ICT in school and my parents/carers may be contacted.